

**University Preparation School at CSU Channel Islands**  
**1099 Bedford Drive Camarillo, CA 93010**  
**Board of Directors Meeting**  
**University Preparation Charter School at CSU Channel Islands**

January 28, 2021

1:30-4:00

Virtual Via Zoom

<b>AGENDA</b>
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This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the University Preparation School at CSU Channel Islands shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at:

Join Zoom Meeting

When: January 28, 2021 5:30PM Pacific Time (US Canada)

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_yj7qqZfoRL-j2S3pU77Ayw](https://zoom.us/webinar/register/WN_yj7qqZfoRL-j2S3pU77Ayw)

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Members of the public calling in will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on University Preparation Charter School’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling email to [cevans@pleasantvalleysd.org](mailto:cevans@pleasantvalleysd.org). All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

**A. Call to Order (1:30-2:00)**

**B. Adoption of the Agenda**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**C. Pledge of Allegiance**

**D. Roll Call Present Absent**

**Board Members**

Jeanne Adams	_____	_____
Carolyn Bernal	_____	_____
Regina Carver	_____	_____
Talya Drescher	_____	_____
Marlo Hartsuyker	_____	_____
Brian Sevier	_____	_____
Jesús Torres	_____	_____
Lindsay Walker	_____	_____

**Administration**

Charmon Evans	_____	_____
Darlene Hale	_____	_____
Veronica Solorzano	_____	_____

**E. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

**F. Spotlight-SERT, Student Engagement Review Team-Rebecca Kruse and Erica Chambers**

**G. Director's Report**

**H. Board Reports, Correspondence, and Communications**

**I. Advisory and Auxiliary Reports**

- 1. School Site Council**
- 2. ELAC**
- 3. Parent, Teacher, Student Association**

**II. Regular Session**

**A. Consent Agenda (2:00-2:05)**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

- 1. Minutes of the December 11, 2020 Regular Board Meeting**
- 2. Ratify purchases/contracts over \$5000**

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**A. Items for Action, Discussion and or Information**

- 1. Topic/Agenda Item: Review and approval of the 2019-2020 annual Audit (2:05-2:15)**

**Personnel Involved:** Charmon Evans, Jesus Torres, Regina Carver, Brian Sevier and Lisa Boulos

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Audit Committee recommends approval of the Audit.

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesus Torres				
Lindsay Walker				

- 2. Topic/Agenda Item: Review and Approval of the November and December Financials (2:15-2:30)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the November and December Financials

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

<b>Board Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

3. **Topic/Agenda Item: Review and Approval of the 2019-2020 SARC (2:30-245)**

**Personnel Involved:** Lisa Boulos/Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the 2020 SARC

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

4. **Topic/Agenda Item: Review and Approval of the CSP (COVID-19 Safety Plan), CPP (CAL/OSHA Prevention Program), and COVID- 19 School Guidance checklist (2:45-3:00)**

**Personnel Involved:** Charmon Evans

**Fiscal Implications:**

**Impact on School Mission, Vision or Goals, (If Any):**

**Options or Solutions (If applicable):**

**Director's Recommendation:** The Executive Director recommends approval of the CSP (COVID-19 Safety Plan) CPP (COVID19 Safety Plan), CPP (CAL/OSHA Prevention Program), and COVID-19 School Guidance checklist

Charmon Evans

Executive Director

**Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Regina Carver				
Talya Drescher				
Marlo Hartsuyker				
Brian Sevier				
Jesús Torres				
Lindsay Walker				

**III. Board of Directors Announcements/Remarks**

**IV. Future Agenda Items: Next Meeting, February 26, 2021**

**V. Adjournment**